The Episcopal Church of Church of the Holy Spirit – Plymouth, NH

The Episcopal Church of St. Mark's – Ashland, NH

Vestry Minutes

Bishop's Committee Minutes

March 18, 2018

Present were Rev. Kelly Sundberg Seaman, Bob Cochran, Dick Osborne, Beno Lamontagne, Anne Hunnewell, Angie Criscuolo, Barbara Brooks, Kate Donahue, Christina Mason, Lew Overaker, Kathy Lennox, Kate Laucks, Deb Holland, Bea Thibeault, Richard Bennett, Paula Hancock, and Rev. Deacon Maryan Davis.

**Minutes:** Minutes from the January 14, 2018 meeting were tabled at this time.

**Rev. Kelly:** Her day off will be Monday. Rev. Kelly will work to see how to fulfill our present administrative support. Rev. Kelly is interested if any parishioners would attend a midweek Eucharist or morning or midday prayer? We need to find a place to meet and a time for the service(s). Please let Rev. Kelly know.

**Communication:**The CHS website has been updated. St. Mark's website still needs to be updated. Rev. Kelly would like to use Laura Simoe from Diocesan House to create an article welcoming Rev. Kelly to our communities.

**Deacon's Report:**For Lent we will be studying Jesus through the perspective of St. John's Gospel. It is anticipated that we will have an additional employee part-time. The candidate will not be a parishioner. The announcement page should be done by a volunteer.

**Senior Warden Report St. Mark's:**St. Mark's has recently changed oil companies. We have moved from Ryzek Oil to Dead River Oil. We will maintain the same price for oil for this season. There will be a Ham and Bean Supper fundraiser in the spring.

**Senior Warden Report CHS:**We have discovered that the recent paving of our parking lot at Griswold has changed water runoff near the Griswold building. It has resulted in water accumulating outside the front door of Griswold. We have found a small leak under the eaves of our new Griswold roof. We will contact Piper Paving to correct our water runoff problem. We will contact the company that replaced our roof recently to fix the leak under the eaves. We have water in the attic as a result of the eaves leak.

**CHS Stewardship:**We have received 32 pledges totaling $52,711.

**CHS Treasurer's Report (December 2017):**CHS Operating Budget (Income): $97,189. $25,000 from the Diocese from a property sale was used to pay for our recent projects at Griswold: removal of tree, replacement of roof of Griswold and the paving of our parking lot at Griswold. From the sale of our Main Street building. From those monies CHS paid $19,000 to pay off our mortgage for the 263 Highland Street property.

**St. Mark's Treasurer's Report (2017):**There have been bookkeeping errors which need to be corrected. St. Mark's needs to work with someone who is very familiar with parish finances and financial documentation. With the church open year round our oil expenses have increased. Fuel costs going forward may be more expensive.

**CHS Nominations/Slate:**Christina Mason Senior Warden (2 years); Dick Osborne Junior Warden (3 year term); Bob Cochran Treasurer (1 year); Lew Overaker Clerk (1 year term); Angie Criscuolo (3 year term); Anne Hunnewell (1 yr. Term); Kate Donahue (2 year term); Kathy Lennox (2 yr. Term); Barbara Brooks (1 yr. Term). Bob Cochran and Christina Mason both resigned their positions prior to the Annual Meeting.

**St. Mark's Nomination/Slate:**Deborah Holland Senior Warden; Kate Laucks (Junior Warden); Paula Hancock (Clerk); Bea Thibeault/Dick Bennett – Co-Treasurers; Kate Patten – Member at Large;

Shannon Inkel – Member at Large.

**2018 Budget:**Kelly made a proposal that the proposed budget for 2018 to be presented to both congregations be the joint budget detailed in the third column of the present proposed 2018 budget. The joint budget detailed in the third column of the proposed 2018 budget would be the budget that the Vestry/Bishop's Committee would approve and present to the two congregations at their Annual Meetings. The individual parish budgets in columns 1 and 2 would be the supporting documentation for the proposed budget in column 3. The column 3 budget is the product of the 2 individual budgets detailed in columns 1 and 2. This entire proposal was tabled until after Annual Meeting and new Vestry and Bishop's Committee. A special meeting will be convened to present the 2018 Budget to the parishes.

**Adjournment:**A motion was made and seconded to adjourn. The meeting adjourned at 12:45 PM.

Respectfully submitted,

Paula Hancock