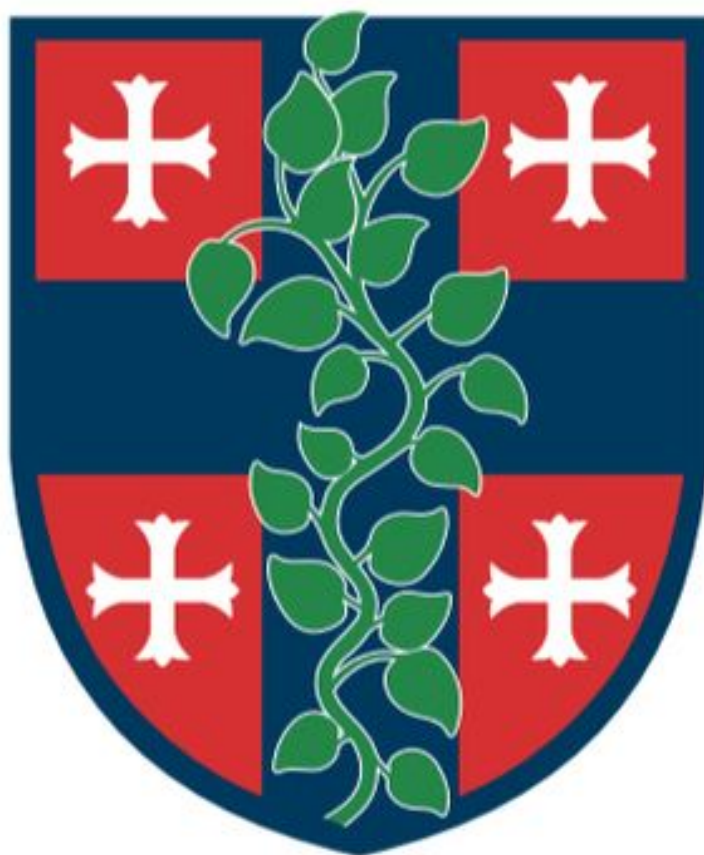


# Annual Report 2019: Holy Spirit & St Marks



Church of the Holy Spirit and St. Mark's Church  
2018 Annual Reports Table of Contents

Agenda.....2  
2019 Meeting Minutes.....3  
Vicar's Report.....4  
Deacon's Report.....7  
Sr. and Jr. Warden's Reports.....8  
Christian Formation.....10  
Altar Guild.....12  
Treasurer.....13

# **Agenda for the Annual Meeting**

Order of Service & Joint Annual Meeting 2020: Within a service of Holy Eucharist, Church of the Holy Spirit & St. Mark's Church

Sunday, February 23, 2020; St Mark's Church, Ashland NH  
Holy Eucharist & Annual Meeting: Holy Spirit & St. Mark's  
9 am, St Mark's Ashland

Gathering Prayer  
Call to Order & Quorum established  
Liturgy of the Word  
Annual meeting agenda  
Liturgy of the Table  
Adjournment  
Blessing & Deacon's Dismissal

## **AGENDA**

Approval of 2019 minutes as published

Accept reports as published

Elect slate of leaders for 2020

Receive the 2020 budget as approved by the Bishop's Committee on 1/19/20

Recognitions

## **Minutes: Annual Meeting January 27, 2019**

Joint Annual Meeting  
Church of the Holy Spirit, & St. Mark's Church  
Chapel of the Holy Cross, Holderness School

The congregations of Church of the Holy Spirit and St. Mark's gathered at the Chapel of the Holy Cross, Holderness School at 10 AM on Sunday, January 27, 2019. The meeting opened at 10 AM. There was a quorum present.

MINUTES: Ruth Harlow made a motion to approve the minutes of the 2018 Annual Meeting minutes for both Church of the Holy Spirit and St. Mark's Annual Meetings. Ron Sibley seconded the motion. The motion passed unanimously.

LEADERSHIP: Kate Donahue made a motion to accept the 2019 slate of officers as presented by the Vestry and Bishop's Committee. Ron Sibley seconded the motion. The motion passed unanimously. The new slate of officers for 2019 are: Co-Senior Warden Joan Bowers (3 year term, Jan 2022); Ruth Harlow (3 year term, Jan. 2022); Co-Junior Warden Deb Holland (3 year term Jan. 2022); Joint Treasurer Wayne Trombly (2 year term Jan. 2021); Joint Clerk Paula Hancock (2 year term Jan. 2021). At Large members: John Michaud (2 year term Jan. 2021); Katie Patten (2 year term Jan. 2021); Guy Tillson (3 year term Jan. 2022) Cecelia Cox (3 year term Jan. 2022). Representatives to Lakes Region Convocation and Diocesan Convention (1 year term Jan. 2020) Ruth Harlow, Lew Overaker and Kathy Lennox.

The Annual Meeting recognized those members of the Vestry and Bishop's Committee who have completed their terms with a round of applause. They include Dick Bennett, Bea Thibeault, Katie Laucks, Lew Overaker, Anne Hunnewell, Angie Criscuolo, Barbara Brooks and Shannon Inkel.

2019 BUDGET Joan Bowers addressed those present advising them that the 2019 Budget that appeared in the Annual Report was approved unanimously and by acclimation by the Vestry/Bishop's Committee on Sunday January 6, 2019.

Rev. Kelly made a motion to adjourn. The motion was seconded and passed. The meeting adjourned at 11:05 AM.

Respectfully submitted,  
Paula Hancock, Clerk

## Annual Report of the Vicar

Dear Friends in Christ,

2019 began for me with a transformative study trip to the Diocese of London, through the “Learning from London: Mission and Evangelism” course offered by Bexley-Seabury seminary. What I experienced taught me this: Churches that grow—in numbers, in community impact, and in the spiritual maturity of their members—**grow because they give**. Being willing to “give away” **people**—to plant new churches; and **places**—to share them with their communities; and **patterns** of worship—to make room for additional opportunities—as paradoxical as it may seem, ends up leading churches into growth that far exceeds what they gave away.

I believe this profoundly: Holding tight to “what was” will not save anything. God’s Spirit is with us when we trust, and we give.

2019 ended with Holy Spirit & St. Mark’s giving something up: letting go of some of your claim to me as your Vicar, which is making it possible for me to become the Dean of the Episcopal Church in New Hampshire’s new School for Ministry. But we’re ready for this change, because we understand how sharing the work of ministering to each other, and to our neighbors, is the work of the whole Body of Christ.

Along the way, we as a congregation were given many gifts in 2019.

One of greatest, which we are still engaged in, was the invitation to be a part of the Episcopal Church Foundation’s Congregational Leadership Initiative (ECF / CLI), one of only 25 groups in the country chosen to do so. That invitation sent Ruth Harlow, Angie Criscuolo, and I to Camp Allen in Texas this fall, to learn alongside a cohort of congregational leaders who are, like us, guiding the Episcopal Church into a vital future. And unlike the usual practice of once-and-done conferences, CLI incorporates continuing benefits, including coaching and online follow-up seminars with our whole cohort. I am so deeply grateful for the support and advocacy given to us, by the diocese and the wider church.

We shared God’s gift of baptism in 2019 with 3 three more children of God. When we all worshiped together at Trinity Chapel, Holderness, on Pentecost, we began what I hope will be an annual tradition: a celebration (with cake!) of all those baptized in the previous year.

One great particular gift of Holy Spirit & St. Mark's church is that we expect people to suddenly arrive among us: not only seasonal members, but also a steady stream of visitors, some of whom return year after year. All are a great blessing; they enrich and enliven the community while they are with us. While we miss them while they are elsewhere, when they return, they can see clearly what we might not, being in the midst of it, as we are. They tell us, seeing with fresh eyes: Our worshipping community is thriving, and more and more joy-filled, week by week, month by month.

Amongst all these hellos, we also said various sorts of goodbyes: to saints who are now in the nearer presence of God, to student members who we knew would only be with us for a while, and to some faithful folk who have found a church home in other congregations.

We have let go of other things as well, including—along with the whole diocese, thanks to two resolutions passed at convention in November—any stigma attached to being a mission of the diocese, and of any particular pride in being a “parish” rather than a mission. I am proud to simply be Vicar of Holy Spirit & St. Mark's.

A few days after Christmas Eve, I received an email from the worshippers who, in all likelihood, travelled the farthest to be with us. Here is some of what they wrote:

**“the Christmas Eve service ... touched our hearts, and this wonderful feeling lasted throughout Christmas. Coming all the way from Holland to be with our family over here, we return with many fine souvenirs, and the one of the ceremony in your lovely, old, so nicely decorated chapel, took the prize! Thank you so much for this wonderful experience! May God bless you”**

Even now, I marvel at all that aligned to bring us all together that night: everything that drew those guests to worship when they were very far from home, and—here's our part—everything we did as a community to be ready to welcome them: from publicizing our service times, to lighting lanterns on the paths from the town parking lot to the sanctuary door, to smiling as you (yes, **you**) made room in the pew for someone unfamiliar.

A year ago, closing my report about 2018—which was only our first year in partnership—I wrote this: “What the culture offers as a cliché, we assert with bold faith: God only knows what 2019 holds for us. But even as we celebrate our successes, and ponder our losses and failures, God is faithful.”

If anything, the year ahead—our third together—will likely bring us even more change and transformation than 2019 did. And it bears repeating for 2020: God is faithful.

“Glory to God whose power, working in us, can do infinitely more than we can ask or imagine: Glory to God from generation to generation in the Church, and in Christ Jesus for ever and ever. Amen.” (Ephesians 3:20,21, as used in Morning Prayer, BCP 102)

Faithfully, Kelly+

## **Annual Report of the Deacon 2019**

As I looked back on our past year as a faith community three things jumped out at me as places of extreme growth. I found myself grateful for small group gatherings where spiritual reflection was thriving in a whole new way. At the same time there seemed to be a change in the way we as a church saw the needs of our neighbors and generously committed to outreach programs that granted substantial aid to existing programs. And lastly was the gift of the Holy Spirit as the grounding source of our Faith at Home formation program.

**Adult Formation** seemed to take on a whole new approach. Under the combined leadership of the Laity and Clergy we discerned the story of The Prodigal's Son during the season of Lent and The Psalms during the final weeks of Pentecost. Each endeavor seemed to bring about an enthusiasm for creativity that gave each participant the freedom to express their thoughts in different ways. Scripture was read and reflections were shared in and through a diversity of word, color, and inspiration.

**Generosity** in outreach to our neighbors in need grew tremendously throughout the year. A diaper drive for new American children; hats and mittens for local school children; and a reverse Advent calendar approach to feeding God's Sheep (including the animals) saw the support of a community oriented in the Way of Love. A love that spilled over into supporting families who are struggling to pay for lunch debt that occurs when a family can not consistently pay the amount of a child's lunch that is determined by family income. The generosity of our faith community was so grand that we were able to bless all eight elementary schools in our district with a gift of \$100.00.

All the while our **Faith at Home** formation program has grown in a number of ways. Monthly packets that serve to help children and youth form an understanding of Scripture with the help of age appropriate crafts are delivered to families that find it difficult to attend church on Sunday mornings as well as our present Sunday school families. We now support the faith formation of 15 families and 25 youth and children. The highlight of our first year was an Epiphany gathering of families that saw children and youth receiving their very own age appropriate Bibles. These beautiful NRSV texts will be put to great use in our program during the coming years.

**Faith at Home** also serves to support our **Home Communicants** with Day by Day Prayers; Eucharistic visits and updates on the work of our faith community that holds them in God's love. May you always know that I am ever thankful for the Privilege and Blessing to serve the Church of the Holy Spirit and St. Mark's as your Deacon,

Faithfully,  
The Rev. Deacon Maryan Davis



## Co-Senior Wardens' Annual Report

Our basic responsibilities as Co-Senior Wardens are to work with the rest of the Bishop's Committee and Deacon Maryan in supporting our Vicar, Rev. Kelly, in our mission here in the Pemi-Baker Valley. The two of us meet weekly with Rev. Kelly to share pastoral concerns; to plan ahead – agendas, meetings, etc.; to support her need for self-care given her new role as Dean of the NH School for Ministry; and to be alert to what is happening in the wider world of the Episcopal Church of New Hampshire and beyond.

Ruth Harlow, as a Delegate, typically attends the regional convocation meetings for our area and in 2019 was one of the Delegates from our combining parishes attending the November 2019 NH Diocesan Convention in Waterville Valley where Church of the Holy Spirit was designated a Mission Church, thus preparing the way for the future joining of our two parishes. St. Mark's has been designated a Mission Church for a very long time.

In September, Ruth, along with Rev. Kelly and Angie Criscuolo, attended the Congregational Leadership Initiative held at Camp Allen in Navasota, Texas. The conference "From Economic Challenges to Transformational Opportunities," was sponsored by The Episcopal Church Foundation and gathered together a team from 13 very diverse churches from all over the US. We met to share our stories, learn strategies to overcome our challenges be they economic, cultural, historic, or regional, and develop plans so we can move forward and do "the mission (business) of the Church, to restore all people to unity with God and each other in Christ." (*BCP*, p.855)

Joan Bowers is a member, in her second term, of the Diocesan Commission on Ministry where she hears accounts of the calls which are leading young people as well as those in second or third careers to seek discernment in becoming lay leaders, deacons, or priests. She attended the March COM retreat with those on the COM, those on the Standing Committee, and those in various stages of postulancy or candidacy.

In March 2019 Joan Bowers and Ruth Harlow, along with Deacon Maryan, attended an amazing conference, *Longing for Belonging*, at The Barbara Harris Camp and Conference Center. Gathering with members of several UCC churches, we learned about and discussed ways to "do church" through a new way of looking at outreach in order to listen to, include, and welcome as fellow workers those who might not be comfortable in a traditional church setting. It was NOT to "increase our weekly average attendance numbers", but rather to increase our weekly average encounters. As our

leader, The Rev. Liz Magill, said, “Every new person who joins you should change the nature of the group, or you are not actually being welcoming.”

In December, both Ruth and Joan took part, along with Rev. Kelly and Wayne Trombly, in interviewing candidates for the position of Administrative Associate.

Both Ruth and Joan enjoy working and planning with fellow members of the Bishop’s Committee once every month or two. The group takes seriously our belief that the Bishop’s Committee is part of the ministry of the church – not just a business meeting – and as we share reflections on Scriptural passages and bits and pieces of our own lives, concerns, and prayers, we grow closer as a community.

This has been a challenging and exciting year for Holy Spirit and St. Mark's. As your Co-Wardens we strive to be the ears and eyes of these two churches in order to make our work together truly God's work and not the work of each individual church. We look forward to seeing how suggestions and best practices from *RenewalWorks*, the Congregational Leadership Initiative, and *Longing for Belonging* can be implemented in the year ahead as we continue working together.

Respectfully submitted: Ruth Harlow and Joan Bowers

## **Christian Formation Annual Report**

### Sunday School

It is hard to believe that another year at St Mark’s Little Steppers Sunday School program is still marching on. It’s always amazing to me, which little troopers will come through that big noisy door each Sunday. Somehow each Sunday children keep coming. It is not always the same little ones each Sunday, but they are all eager to learn a new Bible story and share the duties of the service (At times too eager?) You just have to love their enthusiasm.

Kelly Patten has graduated to helping at the altar when Shea Morgan is away. Shea has helped many of our Little Steppers to progress in altar protocol. His watchful eye and patience have paid off for our young members

Now with Bibles in hand, thanks to Deacon Maryan, we will be able to read the Gospel each week along with the parents. It makes no difference if there is one child or 12 each Sunday. The stories of God are taught, love and service is shared.

Respectfully, Jean Murphy

**Faith@Home: See Deacon's report**

### **Junior Warden's Report/Building Care & Use:**

**Ashland:** Both buildings seem to be aging well! Certification of safety requirements from Ashland Fire Department was completed. The boiler was inspected by Dead River Oil Company. Cleaning takes place once a month with Great Northern Cleaners. Plowing, sanding, and lawn care are maintained by Mason Brothers. We use Squam Lakes Plumbing and Heating *and* Nathan Linden (licensed electrician) on an as needed basis. JP Pest Inc. is a contracted service. Sherrill Hall Welcomes: Garden Club; Girl Scouts; Women's club; Historical Society; Rural Bend Cooperative-semi annual meeting; Community Breakfast

Respectfully submitted: Deb Holland

Thanks are due to a number of volunteer helpers in Ashland: the Ashland Fire Department (including church members KB Hughes and Gordon Elliwood) for rebuilding our baptismal font. KB also advises on fire safety issues, and John Michaud and Ned McElroy were among the handy-folks who pitched in with odd jobs and repairs. Thank you, including thanks (and apologies) to those I've missed. Let me know!

**Plymouth:** Oversight of Griswold Hall and the CLC was managed by a team of people, following a Jr. Warden's resignation. Treasurer Wayne Trombly coordinated the installation of 2 glass-panelled replacement doors for Griswold that transformed the building's atmosphere of welcome, complemented by Amy Reiter's repainting of the entrance hall. Following the retirement of our long-time cleaner, and before Great Northern joined us a contractor. Paula Hancock and others stepped up with occasional cleaning help. Missy Mason has been our reliable recycling volunteer. 12-step group members assisted with seasonal tasks like taking AC units out. At least 10 recovery groups meet at Griswold each week, as do the NH Artists' Group, and the Quilters. And thanks to Deb Holland for her help in finding our new office space on Main St. in Plymouth. (KSS+)

## **Altar Guild Report 2019**

The altar guilds of St. Marks and Church of the Holy Spirit have been very busy during the calendar year 2019. Both guilds have worked weekly to make our St. Marks and Griswold Hall sites ready for worship each Sunday. Lew Overaker and Paula Hancock setup Griswold Hall for services at our Plymouth site. Jean Murphy and Paula Hancock set up St. Mark's for services at our Ashland site as well as for the weekly Healing Service on Thursday mornings.

I wish to thank Shirley Splaine for her hard work setting up each week at St. Marks. Shirley has been a member of the altar guild for many years giving us her years of experience. She continues to give us her experience in 2019. I wish to thank Jean Murphy for her hard work taking care of our linens and other vessels used weekly. Shirley and Jean cares for our flower arrangements seen weekly in our sanctuary as well as at Easter and Christmas.

I wish to thank Lew Overaker who has worked diligently taking care of Griswold Hall at our Plymouth site. He takes care of all our linen and vessels at our Plymouth site. He makes sure that Griswold is rearranged from our worship service each week.

Caring for our worship spaces is a rewarding task, takes little time and is a simple but worthwhile form of ministry. It is something that fits easily into your present schedule. If you are curious about how we care for our worship spaces or this ministry interests you please speak with Rev. Kelly, or Rev. Deacon Maryan. The Altar Guild looks forward to a very busy 2020.

Respectfully submitted, Paula Hancock for the Altar Guild

# Treasurer's Annual Report

## Balance Sheet

Dec 31, 2019

### ASSETS

Current Assets

Checking/Savings

1000 · Cash - Checking - CHS	12,573.42
1001 · Checking - St Mark's	15,174.55
1102 · Capital Fund - St Mark's	2,824.56
1105 · Checking - St Mark's Women	807.84
1150 · Wells Fargo - St Mark's	23,441.57

Total Checking/Savings 54,821.94

Total Current Assets 54,821.94

Other Assets

1500 · Land and Buildings	
1501 · St Mark's	30,273.00
1502 · Church of Holy Spirit	241,694.31

Total 1500 · Land and Buildings 271,967.31

Total Other Assets 271,967.31

### TOTAL ASSETS

**326,789.25**

### LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2020 · Payroll Taxes Payable 397.82

Total Current Liabilities 397.82

Long Term Liabilities

2050 · Mortgage - DAF 5,117.76

Total Long Term Liabilities 5,117.76

Total Liabilities 5,515.58

Equity

3020 · Board Designated Funds

3025 · Capital Fund 1,612.20

3026 · Prepaid Pledges 2,200.00

3027 · Mission Resources Grant 4,006.67

3028 · St Mark's Outreach 2,062.48

3029 · St Mark's Women 807.84

3030 · Eleanor Wolf Fund 35.80

3031 · Campus Ministry Grant 3,400.00

3032 · Recovery Ministry @ PSU	8,500.00
3020 · Board Designated Funds - Other	11,100.00
Total 3020 · Board Designated Funds	33,724.99
3035 · Donor Restricted Funds	
3036 · Memorial Fund	250.00
Total 3035 · Donor Restricted Funds	250.00
3040 · Endowment Funds-	
3042 · Mitchell Endowment Fund	24,634.11
3043 · Prosser Endowment Fund -	1,451.76
3044 · Bartlett Fund	206,458.35
3045 · Holy Spirit Building Fund	97,481.39
3046 · Moran Endowment Fund	19,343.56
Total 3040 · Endowment Funds-	349,369.17
3200 · Net Assets	-28,696.18
Deficit	-33,374.31
Total Equity	321,273.67
<b><u>TOTAL LIABILITIES &amp; EQUITY</u></b>	<b><u>326,789.25</u></b>

**The Holy Spirit & St Mark's Church  
12-31-2019 Statement of Operations**

**Income:**

Pledge Income	82,682
Plate Offerings	5,239
Special Gifts	1,185
Contributions	55
Special Services Offerings	750
Building Use Fees	4,475
Total Investment Income	18,019
Fund Raising	40
Other Income	105

**Total Income** 112,550

**Expenses:**

Diocesan Fair Share	11,604
Total Clergy Expenses	88,984
Total Other Salaries & Benefits	16,385
Total Administration	4,120
Total Program Expenses	4,958
Total Property Expenses	36,573

**Total Expenses** 162,624

**Surplus (Deficit) before Grants** **-50,074**

Ministerial Excellent Grant 16,700

**Surplus (Deficit)** **-33,374**

## Summary Budget 2020

			<b>2019</b>	<b>2019</b>	<b>2020</b>
			<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<b>Income:</b>					
	Pledge Income		82,682	68,000	77,000
	Plate Offerings		5,238	5,000	5,500
	Special Gifts		1,185	2,500	2,500
	Contributions		55	4,000	2,000
	Special Services Offerings		750	0	1,000
	Building Use Fees		4,475	3,500	3,000
	Total Investment Income		18,019	17,500	18,000
	Fund Raising		40	2,500	2,500
	Other Income		106	0	0
<b>Total Income</b>			<b><u>112,550</u></b>	<b><u>103,000</u></b>	<b><u>111,500</u></b>
<b>Expenses:</b>					
	Diocesan Fair Share		11,604	13,000	11,000
	Total Clergy Expenses		88,984	87,280	51,186
	Total Other Salaries & Benefits		16,385	23,050	29,200
	Total Administration		4,119	4,250	3,500
	Total Program Expenses		4,959	2,300	3,000



	Total Property Expenses		36,573	26,675	29,200
<b>Total Expenses</b>			<b><u>162,624</u></b>	<b><u>156,555</u></b>	<b><u>127,086</u></b>
Surplus (Deficit) before Grants			<b><u>-50,074</u></b>	<b><u>-53,555</u></b>	<b><u>-15,586</u></b>
Restricted Income:					
	Ministerial Excellence Award		16,700	16,700	11,100
	Transfer from Bartlett Fund		0	0	5,000
	Total Grants		<b><u>16,700</u></b>	<b><u>16,700</u></b>	<b><u>16,100</u></b>
<b>Surplus (Deficit)</b>			<b><u>-33,374</u></b>	<b><u>-36,855</u></b>	<b><u>514</u></b>