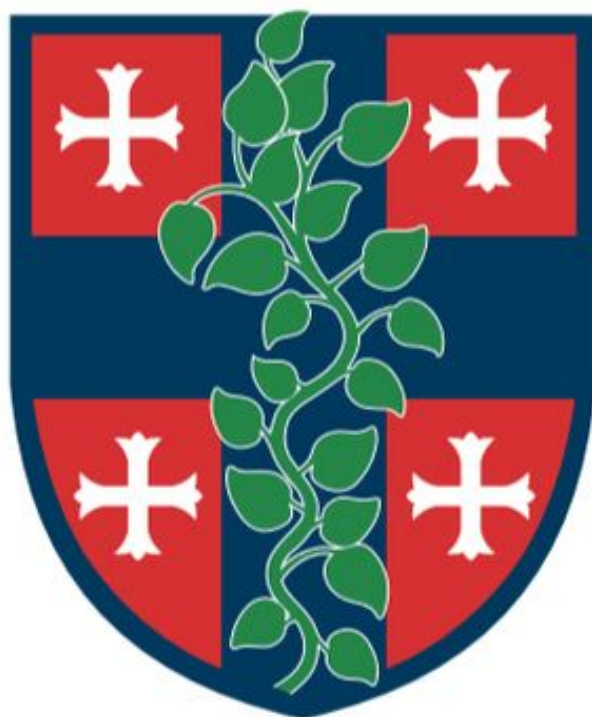


Annual Report 2020: Emmanuel Episcopal



*****DRAFT working document to be used at the 2020 Annual Meeting
scheduled for January 31, 2021 at 11 am virtually via Zoom*****

Church of the Holy Spirit and St. Mark's Church
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Agenda for the Annual Meeting

Annual Meeting 2021:

Sunday, January 31, 2021; Emmanuel Episcopal, Ashland and Plymouth, NH
Holy Eucharist & Annual Meeting: Emmanuel Episcopal
11 am, Virtually via Zoom, following the conclusion of 9:30 am Liturgy of the Word.

AGENDA

Call to Order & Quorum established

Approval of 2020 minutes as published

Accept 2021 Annual Reports as published

Elect slate of leaders for 2021

Receive the 2021 budget as approved by the Bishop's Committee on 1/17/2021

Affirm Bylaws as approved by Bishop's Committee on 1/17/2021

Recognitions (including memorials of those who died in 2020)

Closing prayer & Deacon's Dismissal

Minutes: Annual Meeting 2020

Church of the Holy Spirit & St. Marks

Annual Meeting Minutes

Sunday, February 23, 2020

The combined annual meeting of Holy Spirit & St. Mark's took place within the context of the Sunday worship service, held at St. Mark's, Ashland.

Order of Service:

Gathering Prayer
Call to Order & Quorum established
Liturgy of the Word
Annual meeting agenda
Liturgy of the Table
Adjournment
Blessing & Deacon's Dismissal

CALL TO ORDER:Rev. Kelly Sundberg Seaman called the Annual Meeting to order at 9:40 AM.

MEMBERS PRESENT:It was determined that we had a quorum.

DISPOSITION OF MINUTES

Paula Hancock, Clerk, made a motion to approve the minutes of the 2019 Annual Meeting as published. Ron Sibley seconded the motion. The motion passed unanimously.

ANNUAL PARISH REPORTS

Joan Bowers, Warden, made a motion to accept the Annual Parish Reports as published and corrected. Ron Sibley seconded the motion. The motion was passed unanimously.

NOMINATIONS

The following members were each nominated to a 3 year term to the combined Bishop's Committee:

- **Kate Donahue – 3 year term – Class of January 2023**
- **Ron Sibley – 3 year term – Class of January 2023**

The following members agreed to stand for reelection for 2020 to the Lakes Region Convocation/Delegates to NH Doicesan Convention:

On behalf of Church of the Holy Spirit

- **Kathy Lennox**
- **Angie Criscuolo**
- **Guy Tillson**
- **Lew Overaker – Alternate**

On behalf of St. Marks

- **Katie Patten**
- **Ruth Harlow**
- **Evie Michaud**

Ruth Harlow, Warden, made a motion to elect the above slate of leaders for 2020. The motion was seconded. The motion passed unanimously.

PROPOSED 2020 BUDGET

Wayne Trombly, Treasurer made a motion to receive the 2020 budget as approved by the Bishop's Committee on January 19, 2020. Angie Criscuolo seconded the motion. The motion passed unanimously.

ADJOURNMENT

A motion was made and seconded to adjourn. The meeting adjourned at 9:45 AM.

Respectfully submitted,

Paula Hancock, Clerk

2021 Slate of persons to be elected to parish leadership:

For Treasurer: Wayne Trombly, to a 3-year term ending January 2024

For Clerk: Paula Hancock, to a 2-year term ending January 2023

For At-Large Member of the Bishop's Committee: Katie Patten, to a 3-year term ending January 2024

For Delegates to Diocesan Convention/Representatives to the Lakes Region:

Convocation: Nominees for three (3) persons to 3-year terms, as well as Alternate Delegates (also elected to 3-year terms) will be made from the floor.

Annual Report of the Vicar

Dear friends in Christ,

When we began our life together in 2020, we knew that there was change ahead. We had a new place of worship, with one of our services creating a return to public Sunday worship on the campus of the Holderness School. We knew that we were on the path to become a canonically recognized single congregation, making “official” the reality that we had been living as “Holy Spirit & St. Mark’s,” one congregation of Episcopalians living, and worshipping, and serving in the Pemi-Baker Valley.

That roadmap took us as far as March 15, 2020, the 3rd Sunday in Lent, when in-person public worship paused for the Episcopal Church in New Hampshire. There was a new virus abroad in the world, and, from the start, the response of the Episcopal Church, and the Diocese of New Hampshire, and our own faith community, was to act in love. Practically speaking, the way to love our neighbors was to do all that we could to avoid the chance of spreading the virus person-to-person. And the common practices that made that possible were staying home as much as possible, and not gathering in-person in groups.

It’s sobering now, to re-read the messages that expressed the hope, revised again and again, that we might re-gather on this date or that. It is nearly a year later, and the normal practice is still staying home as much as possible, and not gathering in-person in groups, for worship or other activities.

And in the midst of loss, suffering, illness, anxiety, and mourning: We are still finding ways to be church: “Church” generally, in the sense of undertaking the mission of the church as the catechism sets it out: “The mission of the Church is to restore all people to unity with God and each other in Christ” (BCP 855). And we found ways to keep becoming who we are: Emmanuel Episcopal Church, proclaiming in our very name our deep faith that “God is with us.”

For this annual report on a year like no other, I want to highlight three practices that have brought us and kept us this far together: Worship, Communication, and Leadership.

Worship: From our first efforts to “be together though apart,” by lighting a candle at home at the very moment the holy fire would have been lit at our Easter Vigil, all the

way through to our experiences of hybrid and extended worship this fall and winter, we have not stopped worshipping. Can it “feel like church” when we join remotely with Bishop Rob and our fellow NH Episcopalians for diocesan worship over Zoom? Can it “feel like church” when some of us gather outdoors in lawn chairs, safely distant from each other, while others watch or listen in as the service is broadcast over Zoom? Can it “feel like church” when everyone is praying on Thursday morning, not side by side in the same building, but connecting from our homes? Can it “feel like church” when home communion visits with clergy take place on a porch, in a driveway, in a backyard, in a barn? Can it “feel like church” when a service of Holy Eucharist is extended from one moment at the altar of the Chapel of the Holy Cross into many places and different times, with the elements blessed at a Sunday morning service distributed and then reverently received in our homes? Can it “feel like church” when readings, and hymns, and prayers are pre-recorded?

We have, to one degree or another, experienced these practices over the past year. The answer to that repeated question—“Did it feel like church?”—was not the same for every person, for every practice, for every occurrence. But I can assure you—as your priest and pastor—that we worshipped God this year: sometimes awkwardly, sometimes unevenly, always faithfully and joyfully.

Communication: Without the familiar opportunity for word-of-mouth communication that in-person worship (and coffee hour!) offers, we turned to other methods to communicate, and increased our use of them. The skills, enthusiasm, hard work, and focus of our administrative associate, Amber Barsaleau, were absolutely central to this. There are thousand things I could thank Amber for, but for now, I want to highlight the ways her creation and support of our communications literally helped keep this faith community together. Amber edits and publishes at least 5 e-newsletters each week. She edits, prints, and mails our monthly paper newsletter, and gives administrative support to our Fath@Home mailings. She supports our worship, too: creating the slides that bring the words of our on-line worship to our eyes, and by being our zoom meeting manager, which allows those leading worship to simply do that, and not have to keep an eye on the tech as well.

In another communications/worship overlap, Music Director Ash Morgan (and family) brought our video communications up several levels, with their production of remarkable and moving Advent and Christmas videos. Thank you all for that, and to Ash, for adapting his music to the challenges of on-line worship.

Communication also characterized your links with each other. Cards, letters, phone calls, emails, texts: they draw us together, each to each. Deacon Maryan, Sandy Adams, and Kathy Lennox each nurtured our parish's "official" caring correspondence, alongside each and every way to you connected with your church family, on your own initiative. Thank you.

Leadership: 2020 was our first full year as a bi-vocational congregation, where initiative, leadership, and service is by definition widely and deeply shared among lay people and clergy. (This was the first year when my call was fully shared between the School for Ministry and the congregation.) Your Bishop's Committee pivoted to new ways of working together, meeting over zoom, voting (when needed) over email, and even holding one hybrid meeting where some of us met outdoors and others "zoomed in." The vision and grace with which the Bishop's Committee discerned our new name, "Emmanuel," was remarkable. My gratitude to our 2020 officers (Deb, Joan, Paula, Ruth, and Wayne) and Bishop's Committee members is immeasurable. Thank you.

I also want to recognize the leadership demonstrated by the team who shepherded the sale of 263 Highland St., Plymouth. (Details of that process are included elsewhere in this annual report.) I'm deeply grateful to Holderness School Chaplain the Rev. Josh Hill, for nurturing our links with Holderness, and being a tireless advocate for this visionary connection between faithful Episcopalians and our neighboring Episcopal school. The Rev. Sandi Albom's launch of a recovery ministry at PSU, in the role of Episcopal chaplain, was hampered by restrictions on campus life because of the pandemic. Those efforts, as well as her previous work at Plymouth House (the Eucharists there were recorded in our register of services), were a gift to this area. (She now serves as an interim rector in the Diocese of Western Massachusetts.)

And we (and I) are blessed beyond measure by the prayerful and pastoral presence of the Rev. Deacon Maryan Davis among us, a living example of true servant leadership.

As we begin our fourth year together, and our first as Emmanuel Episcopal Church, my prayer is that we live up to and live into that faithful claim: God is with us.

Faithfully, gratefully, patiently,

Kelly+

Annual Report of the Deacon 2020

“By this all people will know that you are my disciples. If you have love for one another” NKJV

It seems like just yesterday I wrote a message to you that simply stated: “We are all in this Together.” The Covid virus had swept our country faster than any of us would have expected and we were all challenged to quarantine in any way we could from life as we knew it. Things changed quickly and it became increasingly difficult for us to do pastoral visits in the caring way “We had always done.”

Weekly newsletters, greeting cards, phone calls, Zoom worship and the Bishop’s Committee’s commitment to provide a sense of stability in such a difficult time became that source of strength and connection we all needed as we sought to develop new ways of being Christ’s disciples in the church as well as in the world. Somehow, we knew everyone was doing as much as they could to help others through the anxiety of being “stuck” at home with all the trials of life moving steadily through our days.

My own personal struggle was to have my ministry of pastoral visits put on hold and to continually remind myself that my faith was strong enough to know that with God walking beside us we would be able to get through this pandemic. Life as we knew it would be changed, but new life in Christ awaited us as we heeded the Christmas message of Incarnation and the new gifts of God that are constantly being set before us.

For me that gift is to serve as your Deacon. To walk beside you in times that seem so tough and hard to understand: To listen with my heart and to prayerfully affirm that your faith and relationship in God will continually nurture and nourish you in the days to come until we can be together as a gathered community of God’s faithful people.

Jesus said: “Abide in me as I abide in you.”

Nothing can separate us from that love and grace that is of God.

In the way of love Jesus teaches us to follow,

Deacon Maryan

Co-Senior Wardens' Annual Report

Joan Bowers and I started 2020 as Co-Senior Wardens. When the Bowers moved to Concord, Joan resigned her position and I remained as Senior Warden. It was an honor to work with Joan. Her advice, insights, and support were invaluable. We all thank her for dedication, thoughtfulness, strength, and help.

The basic responsibilities of Senior Warden are to work with the rest of the Bishop's Committee and Deacon Maryan in supporting our Vicar, Rev. Kelly, in our mission and transition here in the Pemi-Baker Valley. As Senior Warden I do lots of listening so that when I meet weekly with Rev. Kelly I can share pastoral concerns, help with planning, and support her and her need for self-care given her role as Dean of the NH School for Ministry. I try to stay alert to what is happening in the wider world of the Episcopal Church of New Hampshire and beyond.

I am a Delegate to Convocation and therefore to the Annual Convention. I attended the regional convocation meetings for our area and in November, had the honor to introduce the Resolution creating a new congregation resulting from the merger of Holy Spirit and St. Mark's and to introduce and speak to the Amendment naming this new Mission Emmanuel Episcopal Church. Emmanuel, God With Us.

I enjoy working and planning with the other members of the Bishop's Committee. Collectively we take seriously the belief that we are part of the ministry of the church – not just a business meeting. As we pray and share reflections on Scriptural passages and also bits and pieces of our own lives, concerns, and prayers, we grow closer as a community. Thanks each member of this hardworking committee for their time, input, thoughtfulness, unity, and help especially as we navigated changes to worship, the sale of the Highland Street property, and the creation of this new congregation. Indeed God was With Us and continues to be With Us as we move forward.

To say that 2020 has been a challenging, yet exciting year for Holy Spirit and St. Mark's now known as Emmanuel, is a bit of an understatement. Just as we started to plan how to implement the suggestions/best practices from RenewalWorks, the Congregational Leadership Initiative, and Longing for Belonging, all begun in 2019, the Corona Virus started and all in-person meetings ceased. However, Church is NOT simply a building, it is worship, caring for others, prayers, connections, and remembering that WE all are The Church. Flexible became and continues to be, our strength and necessity. Worship continued,

connection continued individually, and through a Bishop's Committee Outreach efforts to connect with everyone on our mailing list more than once.

With Blessings and Prayers to all

Respectfully submitted
Ruth E. Harlow, Sr. Warden

Music Director Annual Report

The Music program at Emmanuel Episcopal Church is still alive and well, albeit in a completely different form than the beginning of the year. We started the year physically in the church building, with a choir of 6-8 members every week, bringing Offertory Anthems to the congregation, as well as leading the hymns and service music. Since March, we have been out of the physical building, which has obviously taken a toll on being able to gather as a choir to sing. While we look forward to singing together again, I am happy that we are able to join together as a congregation on Zoom, where I have been able to sing and lead the musical worship of the church. I am blessed to have my grandmother's organ to play every week, an instrument that she loved to play, and loved hearing me play. Before she passed away, she gifted it to me, asking that I take good care of it, while finding joy and purpose in the music. Little did I know that it would become so much more than just a sentimental addition to my music room - it has become a vessel for me to be able to bring music and ministry to the church. What a gift, indeed.

In addition to our weekly service, my family and I were honored to be able to bring the church a weekly Advent Candle lighting with music, along with carols for Christmas Eve and Carols and Lessons for the Sunday after Christmas. It is our sincere hope that these videos helped to somewhat bridge the gap between our usual experience, and the reality of what Advent and Christmas were to all of us this past year.

Going forward, we will continue to joyfully sing and play from the basement until we are able to meet again!

Respectfully Submitted,
Ash S. Morgan
Music Director

Annual Report of the Faith at Home Formation Program

It's a grand thing to remember that our Faith at Home formation program started off the year 2020 with much excitement as we celebrated the Season of Epiphany with a party held in Sherrill Hall that included prayer, scripture meditation, conversation and the making of crowns. A simple lunch of soup and sandwiches was provided by a group of volunteers and Sunday school teachers led by Jean Murphy. A complete success, however, not to be out done by the traditional Three Kings Cake supplied by Rev. Kelly. Hidden in that cake was the baby Jesus just waiting to be found! And found he was to the surprise of Maya Hill. But the best was yet to come! Each child was presented with an age appropriate NRSV Bible of their very own: beautifully inscribed with their name by our Sr. Warden Ruth Harlow.

It was easy to feel the children's excitement and a gift to know these Lectionary based Bibles would serve as the foundation of our Faith at Home program going forward. And well they did. Even the Covid pandemic that began in March and is still among us couldn't squash the intent for the Faith at Home Program to serve our faith community with the Good News of Jesus Christ. By Easter the whole congregation was invited into the program. Weekly lessons with discussion questions, thoughtful meditation and hands on activities abounded via our weekly newsletters with the huge support of our office administrator, Amber B

FAH packets were delivered to families in June and again in September with thoughtful ideas for hands-on activities that didn't require a trip to the store to buy supplies. The fall also brought about our very own space in Tuesday Topics granting us the privilege to post lessons and projects when direct contact with families became more restricted. Possibilities abounded and Tuesday Topics seemed a fresh new way to offer a blend of different formation opportunities at a time when those offerings were so needed. It was now possible for us to share a link to the Children's Chapel of St. Mathews Episcopal Church, Alto Palo California that offered a very well done series of Biblical story's created by their Minister of Christian Education. Tuesday Topics also became home to our Compline Bedtime Prayers . . . a short service of child friendly prayers formed after the Compline Prayers in our Book of Common Prayer and placed on slides with backgrounds that bring forth the intended message as well as a sense of peace. These lovely prayers are read by Kelly Patten, a fourth grade student in our Sunday School.

It seemed simplicity was the goal with the Advent, Christmas, and Epiphany Seasons fast approaching and our faith community wanting to send out a message of

quiet peace that served to provide a gentle presence among us that offered us the courage to forgo the rush and exhaustion that can come upon us so quickly at this time of year and to center ourselves in the gift of waiting to receive the new birth of a Holy Child who was incarnated to live in our hearts. The Holy Child whose mother Mary named Jesus according to the will of God and whose ministry of love, compassion and just ways of living we have by our Baptismal Vows faithfully chosen to follow.

How might each one of us hold that Holy Child so close . . . and the children of Emmanuel Episcopal as well? Close enough to remember our baptismal vows to carry on the ministry of Christ our Savior by helping to raise every child in this faith community to know that they are loved as they begin to develop a deep and abiding relationship in God. To love Jesus as a steadfast friend they can always rely on. A friend who will always walk with them and listen to them in times of deep sorrow and in times of great Joy! This is our call and this is our true delight to which we reply: I will with God's Help.

In gratitude for the Privilege to serve among you,

The Rev. Maryan Davis, Deacon

Junior Warden's Annual Report/Building

All services are being performed as contracted. Dead River is maintaining both fuel and systems. They are in the beginning process of evaluating the current equipment. Mason Brother's have been plowing, sanding, shoveling, and did the summer maintenance. JP Pest services continues to monitor and treat, as needed and contracted. There has been no use of the buildings as rentals since early 2020. The beginning stages of an energy audit have been completed. The auditor began with the sanctuary and conducted an infrared test. Further visits and tests will be conducted. The elevator was tested both for operation and weight. Ned McElroy graciously changed the emergency light. An updated certification is posted.

Report on the sale of 263 Highland Ave, Plymouth

Sale of Church Property
263 Highland Street, Plymouth

Last fall, 2019, the Bishop's Committee authorized the working group of Winnie Hohlt, Wayne Trombly, and Paul Wilson to arrange for and to complete the sale of the land and buildings on Highland Street in Plymouth. The buildings there consisted of the red house (the CLC/ Community Life Center), used as the church office, chapel, meeting room and classroom, as well as Griswold Hall which was used to hold religious services since the previous sale of the Church of the Holy Spirit property on Main Street, Plymouth, in November, 2017. Griswold Hall had also continued to serve as the location for 12-step groups, community groups, church meetings, and church educational and social events.

The working group met to discuss how to proceed: we needed to choose a realtor, agree on an offering price, and to get consent from the Diocese office. The owner of record of all church property is the Bishop of the Diocese of New Hampshire. We chose Roche Realty as the selling agent, since they have a good reputation in Plymouth for sale of commercial properties. The selling price was determined by considering the input from the realtor, the official Plymouth property assessment, and the input from an independent property appraiser. The property was listed for sale in March, 2020, for \$249,000.

Over the summer, several parties expressed interest, and made offers, but none were completed due to unacceptable terms. Finally, a full price offer was made in late July by

a local contractor but, after building inspection, found a number of property deficiencies that needed to be corrected. There was also a requirement that the sale be completed by August 28.

In the meantime, a great deal of church records, furniture, religious articles filled the basement, main floor, and attic of the red building, as well as the main floor and attic of Griswold Hall. Reverend Kelly, as well as Winnie Hohlt, Ruth Harlow, and Deacon Maryan Davis worked tirelessly for weeks categorizing and packing these articles. We arranged for moving these things to the new office on Main Street Plymouth, to the St. Mark's sanctuary and Sherrill Hall, in Ashland; to the Chapel of the Holy Cross at the Holderness School; and to Tilton, for the use of the Diocese's new School for Ministry, which is based there. Thanks are due as well to the church quilting group, who had previously prepared their materials for moving, and to Jean Murphy, whose care with organizing and cleaning at Sherrill Hall eased the move-in. This packing and moving was done under the duress of the strict timeline of vacating the property by August 28, as well as under the health strictures imposed by the pandemic.

What remained to be resolved was the repair of property deficiencies as well as the removal of excess furniture that needed to be completed by the deadline. We are grateful that the Habitat for Humanity Re-Store team was able to pick up furniture we did not need going forward. Unneeded kitchen items were donated to Ladders Thrift Shop, which supports local veterans' services.

Fortunately, the buyer was willing, for a slight reduction in selling price, to waive the requirements of repairs and cleaning of buildings to allow the sale to go forward on time. We coordinated throughout the process with the Bishop's office in Concord to gain agreement and to obtain signatures by the Diocese Office. The work of Wayne Trombly was instrumental in his liaison with that office.

Treasurer's Annual Report

				<u>Dec 31, 20</u>
<u>ASSETS</u>				
<u>Current Assets</u>				
<u>Checking/Savings</u>				
			<u>1000 · Cash - Checking - CHS</u>	<u>11,257.83</u>
			<u>1001 · Checking - St Mark's</u>	<u>30,138.01</u>
			<u>1102 · Capital Fund - St Mark's</u>	<u>1,972.43</u>
			<u>1105 · Checking - St Mark's Women</u>	<u>807.84</u>
			<u>Total Checking/Savings</u>	<u>44,176.11</u>
			<u>1300 · Prepaid Expenses</u>	<u>589.00</u>
			<u>Total Other Current Assets</u>	<u>589.00</u>
			<u>Total Current Assets</u>	<u>44,765.11</u>
			<u>Other Assets</u>	

		<u>1400 · Endowment Funds</u>	<u>572,808.57</u>
		<u>1500 · Land and Buildings</u>	
		<u>1501 · St Mark's</u>	<u>30,273.00</u>
		<u>Total 1500 · Land and Buildings</u>	<u>30,273.00</u>
	<u>Total Other Assets</u>		<u>603,081.57</u>
<u>TOTAL ASSETS</u>			<u>647,846.68</u>
<u>LIABILITIES & EQUITY</u>			
	<u>Liabilities</u>		
	<u>Current Liabilities</u>		
		<u>Other Current Liabilities</u>	
		<u>2020 · Payroll Taxes Payable</u>	<u>1,237.05</u>
		<u>Total Other Current Liabilities</u>	<u>1,237.05</u>
		<u>Total Current Liabilities</u>	<u>1,237.05</u>
		<u>Long Term Liabilities</u>	
		<u>2050 · Mortgage - DAF</u>	<u>3,274.62</u>

		<u>Total Long Term Liabilities</u>	<u>3,274.62</u>
		<u>Total Liabilities</u>	<u>4,511.67</u>
	<u>Equity</u>		
		<u>3010 · Unrestricted General Fund</u>	<u>1,500.00</u>
		<u>3020 · Board Designated Funds</u>	
		<u>3025 · Capital Fund</u>	<u>1,612.20</u>
		<u>3027 · Mission Resources Grant</u>	<u>4,006.67</u>
		<u>3028 · St Mark's Outreach</u>	<u>2,062.48</u>
		<u>3029 · St Mark's Women</u>	<u>807.84</u>
		<u>3030 · Eleanor Wolf Fund</u>	<u>1,470.00</u>
		<u>3031 · Campus Ministry Grant</u>	<u>2,130.00</u>
		<u>3032 · Recovery Ministry @ PSU</u>	<u>12,000.00</u>
		<u>Total 3020 · Board Designated Funds</u>	<u>24,089.19</u>
		<u>3035 · Donor Restricted Funds</u>	
		<u>3036 · Memorial Fund</u>	<u>250.00</u>

		<u>Total 3035 · Donor Restricted Funds</u>	<u>250.00</u>
		<u>3040 · Endowment Funds-</u>	
		<u>3042 · Mitchell Endowment Fund</u>	<u>24,634.11</u>
		<u>3043 · Prosser Endowment Fund -</u>	<u>1,451.76</u>
		<u>3044 · Bartlett Fund</u>	<u>206,458.35</u>
		<u>3045 · Holy Spirit Building Fund</u>	<u>320,920.79</u>
		<u>3046 · Moran Endowment Fund</u>	<u>19,343.56</u>
		<u>Total 3040 · Endowment Funds-</u>	<u>572,808.57</u>
		<u>3200 · Net Assets</u>	<u>45,604.37</u>
		<u>Net Income</u>	<u>-917.12</u>
	<u>Total Equity</u>		<u>643,335.01</u>
<u>TOTAL LIABILITIES & EQUITY</u>			<u>647,846.68</u>

			<u>The Holy Spirit & St Mark's Church</u>						
			<u>12-31-2020 Actual to Budget</u>						
				<u>YTD</u>		<u>Over</u>			
				<u>12/31/2021</u>	<u>2020</u>	<u>(Under)</u>			
				<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Notes</u>		
	<u>Income</u>								
		<u>Pledge Income</u>	<u>69,812</u>		<u>77,000</u>	<u>-7,188</u>	<u>A</u>		
		<u>Plate Offerings</u>	<u>1,202</u>		<u>5,500</u>	<u>-4,298</u>	<u>A</u>		
		<u>Special Gifts</u>	<u>5,250</u>		<u>2,500</u>	<u>2,750</u>			
		<u>Contributions</u>	<u>0</u>		<u>2,000</u>	<u>-2,000</u>	<u>A</u>		

		<u>Special Services Offerings</u>	<u>0</u>	<u>1,000</u>	<u>-1,000</u>			
		<u>Building Use Fees</u>	<u>1,725</u>	<u>3,000</u>	<u>-1,275</u>			
		<u>Total Investment Income</u>	<u>20,633</u>	<u>18,000</u>	<u>2,633</u>			
		<u>Fund Raising</u>	<u>0</u>	<u>2,500</u>	<u>-2,500</u>	<u>A</u>		
		<u>Other Income</u>	<u>4,168</u>	<u>0</u>	<u>4,168</u>	<u>E.</u>		
		<u>PPP Forgiveness</u>	<u>17,000</u>	<u>0</u>	<u>17,000</u>	<u>D.</u>		
		<u>Total Income</u>	<u>119,790</u>	<u>111,500</u>	<u>8,290</u>			
		<u>Expenses:</u>						
		<u>Diocesan Fair Share</u>	<u>15,577</u>	<u>11,000</u>	<u>4,577</u>	<u>F.</u>		
		<u>Total Clergy Expenses</u>	<u>54,527</u>	<u>51,186</u>	<u>3,341</u>			

		<u>Total Other Salaries & Benefits</u>	<u>25,333</u>	<u>29,200</u>	<u>-3,867</u>			
		<u>Total Administration</u>	<u>5,186</u>	<u>3,500</u>	<u>1,686</u>			
		<u>Total Program Expenses</u>	<u>4,129</u>	<u>3,000</u>	<u>1,129</u>	<u>B</u>		
		<u>Total Property Expenses</u>	<u>32,055</u>	<u>29,200</u>	<u>2,855</u>	<u>C</u>		
		<u>Total Expenses</u>	<u>136,807</u>	<u>127,086</u>	<u>9,721</u>			
		<u>(Deficit) before Restricted Income</u>	<u>-17,017</u>	<u>-15,586</u>	<u>-1,431</u>			
		<u>Ministerial Excellent Award</u>	<u>11,100</u>	<u>11,100</u>	<u>0</u>			
		<u>Transfer from Bartlett Fund</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>			

		<u>Total Retricted Income</u>	<u>16,100</u>	<u>16,100</u>	<u>0</u>			
	<u>(Deficit) Surplus</u>		<u>-917</u>	<u>514</u>	<u>-1,431</u>			
<u>Notes</u>								
<u>A</u>	<u>The inability to hold Sunday services due to the Covid -19 pandemic over the last 10 months</u>							
	<u>has impacted our revenue projections by 10%</u>							
<u>B</u>	<u>BC voted to provide \$1,500 for Outreach to be utilized through Kelly's and Maryan's Discretionary Funds</u>							
<u>C</u>	<u>Property expenses are decreasing with the sale of 263 Highland property.</u>							
<u>D</u>	<u>PPP loan in the amount of \$17,000 was granted to Church of the Holy Spirit and the loan</u>							
	<u>loan was forgiven by the SBA. The funds are recorded as income</u>							

<u>E</u>	<u>Gain on sale of securities held at Wells Fargo in the amount of \$3,761</u>		
<u>F</u>	<u>Diocesan Fair Share 2020 Budget amount was based on seeking a Fair Share adjustment.</u>		

			<u>The Holy Spirit & St Mark's Church</u>				
			<u>2021 Budget</u>		<u>1/14/2021</u>		
				<u>2019</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
				<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
	<u>Income</u>						
		<u>Pledge Income</u>		<u>82,682</u>	<u>68,000</u>	<u>77,000</u>	<u>63,000</u>

		<u>Plate Offerings</u>	<u>5,238</u>	<u>5,000</u>	<u>5,500</u>	<u>2,000</u>
		<u>Special Gifts</u>	<u>1,185</u>	<u>2,500</u>	<u>2,500</u>	<u>3,000</u>
		<u>Contributions</u>	<u>55</u>	<u>4,000</u>	<u>2,000</u>	<u>0</u>
		<u>Special Services Offerings</u>	<u>750</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
		<u>Building Use Fees</u>	<u>4,475</u>	<u>3,500</u>	<u>3,000</u>	<u>1,000</u>
		<u>Total Investment Income</u>	<u>18,019</u>	<u>17,500</u>	<u>18,000</u>	<u>28,600</u>
		<u>Fund Raising</u>	<u>40</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
		<u>Other Income</u>	<u>106</u>	<u>0</u>	<u>0</u>	<u>0</u>
		<u>Total Income</u>	<u>112,550</u>	<u>103,000</u>	<u>111,500</u>	<u>97,600</u>
		<u>Expenses:</u>				
		<u>Diocesan Fair Share</u>	<u>11,604</u>	<u>13,000</u>	<u>11,000</u>	<u>18,000</u>
		<u>Total Clergy Expenses</u>	<u>88,984</u>	<u>87,280</u>	<u>51,186</u>	<u>44,894</u>
		<u>Total Other Salaries & Benefits</u>	<u>16,385</u>	<u>23,050</u>	<u>29,200</u>	<u>26,650</u>

		<u>Total Administration</u>	<u>4,119</u>	<u>4,250</u>	<u>3,500</u>	<u>4,825</u>
		<u>Total Program Expenses</u>	<u>4,959</u>	<u>2,300</u>	<u>3,000</u>	<u>2,400</u>
		<u>Total Property Expenses</u>	<u>36,573</u>	<u>26,675</u>	<u>29,200</u>	<u>21,850</u>
	<u>Total Expenses</u>		<u>162,624</u>	<u>156,555</u>	<u>127,086</u>	<u>118,619</u>
		<u>Surplus (Deficit) before Grants</u>	<u>-50,074</u>	<u>-53,555</u>	<u>-15,586</u>	<u>-21,019</u>
	<u>Restricted Income:</u>					
		<u>Ministerial Excellence Award</u>	<u>16,700</u>	<u>16,700</u>	<u>11,100</u>	<u>5,550</u>
		<u>Transfer from Bartlett Fund</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>
		<u>Total Grants</u>	<u>16,700</u>	<u>16,700</u>	<u>16,100</u>	<u>10,550</u>
	<u>Surplus (Deficit)</u>		<u>-33,374</u>	<u>-36,855</u>	<u>514</u>	<u>-10,469</u>

